



Office of the Adequate Education Suruhanu
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Dominic S. Terlaje
Education Suruhanu

January 22, 2010

TO: Superintendent of Education
FROM: Education Suruhanu
SUBJECT: Ordot Chalan Pago Elementary School Inspection

[Handwritten signature and scribbles]
11-11-10
30-10-0058

Dear Dr. Bretania Underwood:

Attached to this memorandum is a report identifying discrepancies discovered during an inspection of the Ordot Elementary School campus that occurred on January 21, 2010. The inspection was performed by my office only. I strongly recommend that GDOE address the discrepancies identified and rectify them immediately in order to come into compliance with the 14 Points of P.L. 28-45 and any applicable regulatory agency code. Please be advised that not all classrooms or school facilities were inspected. Therefore, GDOE is highly encouraged to asses all other classrooms and school facilities in order to identify any other discrepancies and perform corrective action accordingly.

Please submit to my office a proposed plan of corrective action for each of the discrepancies identified in the report, including but not limited to a date when any such discrepancy will be addressed, the anticipated date in which any such repairs and/or replacements will begin, and the date when such repairs or/replacements would be completed.

Thank you for your attention to this matter. If you have any questions, please do not hesitate to contact my office.

Respectfully Yours,

[Handwritten signature of Dominic Terlaje]

Dominic Terlaje

2010 JAN 22 PM 11:27 AM

Cc: Honorable Speaker 30th Guam Legislature
Chairman, GEPC
Billy Cruz, GDOE Facilities and Maintenance Manager (via email)
Ordot School Principal (via email)

Attachment: OES Inspection report

Government of Guam
Office of the Education Suruhanu (OES)
School Inspection Report

PUBLIC LAW 28-45: 14 POINTS COMPLIANCE

School Representative: Ms. Ducenas, Principal
Date and Time of Inspection: January 21, 2010
Weather Condition: Windy, sunny, and dry.

Name of School: **ORDOT**

Location	14 Point at issue (a-n)	Type of Citation (PH=DPHSS, F=Fire Dept, E=EPA, S=Suruhanu)	Date of Citation	Demerits	Description of Finding	Comments	Recommendations
23 & 18	f & i	S	1/21/10	N/A	The A/C units in each room are inoperable. The Teacher in room 18 indicated that the room has been without working air conditioning for approximately one month. She also indicated that the room temperature becomes much warmer around lunch time.	P.L. 28-45 § 4 (12) (l) requires schools to provide a healthful, safe, and sanitary learning environment. P.L. 28-45 § 4 (12) (f) requires schools to provide air conditioned or properly ventilated classrooms in which the sensible air temperature is no greater than 78 ° F. The Department of Public Health (DPH) School Sanitation Code (SSC) requires that ventilation shall be adequate to provide proper circulation of needed air within a room by either windows or mechanical ventilators. The SSC requires that when mechanical ventilation is provided, it shall be kept clean and in good repair. A work request has been submitted reporting the problem. DOE must respond timely to reports of such discrepancies.	Address and rectify immediately in order to come into compliance with the law. In the alternative, provide additional fans or other mechanical devices in order to properly ventilate the classroom. If room temperature cannot be improved or conditions worsen, students must be re-located to a more suitable room.
23	i	S	1/21/10	N/A	Bare wood located on window	P.L. 28-45 § 4 (12) (l) requires schools to provide a healthful, safe, and sanitary learning environment. The SSC requires walls and ceilings to have surfaces of light color, have a flat finish, be kept clean, and in good repair.	Address and rectify immediately in order to come into compliance with the law.
Campus	g	S	1/21/10	N/A	Observed two drinking fountains in operable.	P.L. 28-45 § 4 (12) (g) requires schools to provide each student a daily ration of drinking water. The SSC requires drinking fountains to be provided in the ratio of one per 75 students. The SSC also requires that drinking fountains be kept clean and in good repair. Sometime in October 2009 a work request was submitted reporting the problems.	Repair and/or replace immediately in order to come into compliance with the law. Based on the student population of 480, the school requires approximately six drinking fountains.

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Wheelchair ramp near the 3rd grade area.	I	S	1/21/10	A portion of the wheel chair concrete ramp is in disrepair.	P.L. 28-45 § 4 (12) (f) requires schools to provide a healthful, safe, and sanitary learning environment.	Address and rectify immediately in order to come into compliance with the law.
11	I	S	1/21/10	Rotted wood panel where A/C unit is mounted. Teacher also indicated that the A/C unit drips water.	P.L. 28-45 § 4 (12) (f) requires schools to provide a healthful, safe, and sanitary learning environment. The SSC requires walls and ceilings to have surfaces of light color, have a flat finish, be kept clean, and in good repair. A work request has been submitted and an assessment was performed. However, the wood panel can only be addressed after the A/C unit mounted to the damaged wood is removed. According to school officials, the DOE carpenter who assessed the matter indicated that removal of the A/C unit is performed by another discipline and until such time as the A/C units is removed, the damaged wood cannot be addressed and rectified.	Address and rectify immediately in order to come into compliance with the law. I recommend that the necessary disciplines (refrigeration and carpentry) coordinate their efforts in addressing this matter in order to avoid any unnecessary repeat visits to the school.
Kindergarten classrooms	I	S	1/21/10	Observed signs of possible ceiling leaks. Ceiling tiles display signs of water damage.	P.L. 28-45 § 4 (12) (f) requires schools to provide a healthful, safe, and sanitary learning environment. The SSC requires walls and ceilings to be in good repair. A work request has been submitted reporting this problem.	Address and rectify immediately in order to come into compliance with the law. Reports of ceiling leaks should be addressed and rectified immediately especially in rooms where students are present.
Outside Pre K room 5	i & l	S	1/21/10	Observed hose bibb leaking.		Repair and/or replace immediately in order to come into compliance with the law.

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Outside room 6	I	S	1/21/10	Bamboo encroaching into school property from the adjacent property.	P.L. 28-45 § 4 (12) (l) requires schools to provide a healthful, safe, and sanitary learning environment. This issues has been previously cited and is an ongoing problem.	Contact the necessary parties in order to properly address and rectify the matter. I recommended that the school administration contact the Mayor and request that the Mayor speak with the adjacent property owner concerning this issue.
5th grade boys restroom	I	S	1/21/10	Observed sink leaking water into mop bucket.	P.L. 28-45 § 4 (12) (l) requires schools to provide a healthful, safe, and sanitary learning environment. The SSC requires sinks to be well maintained.	Repair and/or replace immediately in order to come into compliance with the law.
Various classrooms	I	S	1/21/10	Observed various student desk table tops in disrepair.	P.L. 28-45 § 4 (12) (l) requires schools to provide a healthful, safe, and sanitary learning environment. The SSC requires classroom equipment to be kept clean and in good repair. The SSC requires that student desks be smooth and light in color to provide a limited contrast against a white paper.	Repair and/or replace immediately in order to come into compliance with the law. Properly refinishing the table top could be a performed instead of replacing the entire desk unit.
Kinder classroom	a	S	1/21/10	Lack of certified teacher.	P.L. 28-45 § 4 (12) (a) requires schools to provide a certified teacher for every class. One of the assigned kindergarten teachers has been on long term leave since November 2009 and is not expected to return to the classroom until May 2010. The class is currently being covered by a substitute and a certified SFA TA.	The law does not currently provide for any exceptions therefore, GDOE must assign a certified teacher to cover the class immediately. GDOE should also identify an individual within in GDOE who may possess the necessary qualifications to fill the position and assign that individual to such class.